

ANNEXURE-I

Questionnaire for Gram Panchayats for survey

Name of the Gram Panchayat					
Block		District		State	

1. Please provide details of Gram Panchayat (GP) meetings held during 2016-17:

No. of GP meetings to be conducted annually as per State Panchayati Raj Act (put number):
No. of GP meetings actually held during 2016-17 (Put number):

2. Please provide details of Standing Committees meetings of Gram Panchayat during 2016-17:

Sl.No.	Name of Standing Committees at the GP level	No. of meetings to be held annually as per State Panchayati Raj Act	No. of Standing Committee meetings actually held during 2016-17	Major decisions taken
i.				
ii.				
iii.				
iv.				
v.				
vi.				
vii.				

3. Gram Sabha:

No. of Gram Sabha to be held in a year as per Panchayati Raj Act (put number):						
No. of Gram Sabha Actually held during 2016-17 (Put number):						
Total number of Gram Sabha members (put number):						
Date on which Gram Sabha held	Percentage of attendance in Gram Sabha	Percentage of Women attendance	Major subjects discussed	Whether Gram Panchayat Development Plan was discussed	Whether signed minutes of the Gram Sabha available	

4. Financial details:

Name of fund	Amount received during (Rs.)		Fund utilized	Three major activities undertaken (in terms of amount of expenditure)	Whether converged with other funds to undertake these activities	Whether payments are made online
	2015-16	2016-17				
FFC				i. ii. iii.	i. ii. iii.	
SFC				i. ii. iii.	i. ii. iii.	
Any other untied fund				i. ii. iii.	i. ii. iii.	

5. Details of Own Source Revenue (OSR)

Year	Own Source of Revenue Mobilization (OSR) at GP level				
	Tax revenue (e.g Land & Building Tax/ House Tax/Property Tax etc.)	Non-tax revenue (e.g. user-charges; registration fee, rent etc.)	Others (e.g: Contribution, sponsorship)	Total OSR generated	Three major areas of income generation
2015-16					
2016-17					

6. Gram Panchayat Development Plan (GPDP) Details

Whether GPDP has been prepared for 2016-17	Whether approved by Gram Sabha	No. of works/projects approved	Source of funds (mention FFC, SFC, OSR, other fund sources)	No. of works		Whether GPDP uploaded online (Yes/No)
				Completed	Ongoing	

7. Accounts and Audit

	FY 2014-15 (Y/N)	FY 2015-16 (Y/N)	FY 2016-17 (Y/N)
Whether the GP has prepared its annual accounts			
Whether the GP has got audited its account			

8. Details of GP elected representatives and functionaries trained:

Total number of GP ERs	Number of GP ERs trained in 2015-16	Number of GP ERs trained in 2016-17	Training imparted by *(Use code)	Training received at			
				GP	Block	District	State

Total number of GP functionaries	Number of GP functionaries trained in 2015-16	Number of GP functionaries trained in 2016-17	Training imparted by *(Use code)	Training received at			
				GP	Block	District	State

*Code: SIRD-1, Panchayati Raj Training Institute-2, NGO-3, Others-4 (specify)

9. Exposure visits:

No. of Elected Representatives participated in exposure visit programme-

Number of visits inside the State and outside the State:

10. Please provide information on major three achievements of the Gram Panchayat in last 3 years:

i	
ii	
iii	